

Instructions for Special Issues PMP

The journal welcomes proposals for special issues with the same requirements of originality, quality and relevance that apply to individual submissions.

There are two stages in the development of a special issue:

1. Initial proposal and agreement in principle

All proposals must be sent by e-mail to the Editorial Board at the following addresses :

emil.turc@univ-amu.fr

or

sandrine.cueille@univ-pau.fr

There are two possible formats:

A. *Proposal for a Call for Papers for a Special Issue*

- Title of special issue ;
- Names and brief CVs of invited Editors;
- A brief statement (approx 150 words) of the interest and relevance of the special issue to the editorial line of PMP;
- A proposed timetable;
- A first version of the AAP (Title, aims and main questions - approx 100 words & description and justifications, positioning in relation to the literature and current approx 250-500 words and brief bibliography);

B. *The detailed proposal including titles and abstracts of proposals (in particular when the special issue is proposed following a conference)*

- Title of special issue;
- Names and brief CVs of guest editors;
- A brief statement (approx 150 words) of the interest and relevance of the special issue to the PMP's editorial line;
- A proposed schedule;
- Titles, abstracts/developed abstracts/texts of proposals if available. From preferably include a minimum of 12 proposals, to mitigate the effects of any effects of possible rejections;
- Brief presentations/CVs of contributors;
- Authors of papers should be duly informed that the submission of a paper does not does not guarantee publication.

For further information, promoters of the special issue can contact the members of the Editorial Board: Sandrine Cueille (sandrine.cueille@univ-pau.fr) & Emil Turc (emil.turc@univ-amu.fr).

The proposal is examined by the entire Editorial Committee. It may result in one of three decisions: 1) accepted as it stands, 2) accepted with a request for modifications to be taken into account, or 3) refusal.

In the event of refusal, promoters will receive feedback on the project and the reasons for refusal.

2. Managing the special issue

Promoters will become PMP Guest Publishers for the duration of the special issue's management and will benefit from an access account to the magazine's management platform.

The management of the special issue must observe the following principles:

- Guest Editors write a “developed” introductory article and may not publish in their dossier;
- Issue preparation is carried out via the Lavoisier platform;
- Articles are reviewed in accordance with the standard PMP review process, with double-blind in two or three rounds;
- Guest editors may reject articles before sending them to external reviewers (desk reject). In case of doubt, they may seek the opinion of the Editorial Board (sandrine.cueille@univ-pau.fr & emil.turc@univ-amu.fr);
- Guest editors select reviewers from the PMP database. Suggestions proposals for new reviewers can be submitted to the Editorial Board;
- The Editorial Board provides support for guest editors and can intervene on request on request or as needed;
- Guest editors must submit their introductory article no later than two weeks after acceptance of the last article in the special issue.